

Living Word

School of Ministry



Application for Admission

Campus Program

7600 W. Roosevelt Road
Forest Park, IL 60130
Phone (708) 697-5312
Fax (708) 697-6108
Email: SOM@LWSOM.ORG

Dear Applicant:

Thank you for your interest in Living Word School of Ministry (SOM). An Application for Admission follows. Please read the instructions on this page carefully and complete all the requested information to the best of your ability. Instructions for completing the Application for Admissions:

1. Attach a 2X2 head and shoulder photo of yourself to the application.
2. Enclose a \$25.00 non-refundable application fee. Checks should be made payable to Living Word School of Ministry. **Application Fees will be waived from January 1 through March 31 on completed packets.**
3. Fill out the student information portion on all three recommendation forms. 1) Minister's Recommendation Form; 2) Personal Recommendation Form; 3) Spouse Recommendation Form (married applicants).
4. The three recommendation forms must be completed and mailed directly to the SOM by the evaluators. To expedite the process, we suggest that you provide each evaluator with a stamped pre-addressed envelope to:

Living Word School of Ministry Administrator
7600 West Roosevelt Road
Forest Park, IL 60130-1706

5. Please complete the Applicant Essay and Statement of Commitment.
6. If you elect to participate in the installment payment plan, please sign, complete, and submit the Installment Payment Agreement.
7. All admissions materials must be received in our office and your entrance exam completed no later than **June 30**. **EARLY ADMISSIONS** are from **January 1 - March 31**. Late application will require prior approval.

Once a complete application packet is received in our Administrative Offices you will be contacted by telephone and may receive a brief screening prior to being scheduled for the Entrance Exam & Interview appointment.

Acceptance notifications will be provided by email letter no later than **July 10** if your application packet was submitted on-time.

If you have any questions regarding the SOM or the admissions process, please contact the Administrative Office.

Living Word School of Ministry

Application for Admission

7600 W. Roosevelt Road, Forest Park, IL 60130

Early Applications By: **March 31**

Final Date for Processing: **June 30**

PLEASE READ CAREFULLY

1. A recent wallet size photo of yourself should be attached to your application.
2. Enclose a \$25.00 NON-REFUNDABLE application fee.
3. The three recommendation forms must be completed and mailed directly to the SOM by the evaluators. (1) Minister Recommendation, (2) Personal Recommendation, (3) Spouse Recommendation (married applicants).
4. Please type or print clearly all requested information. If a question does not apply, write N/A on that line.
5. All applicants read & sign the statement of commitment at the end of the application.
6. Your admissions materials must be submitted no later than **June 30**.
7. An Application is not processed until all the required references; picture and application fee are received.

Your Name: _____
Last Name First Name MI

Address: _____

City: _____ State: _____ Zip Code: _____

Primary Phone: (_____) _____ Secondary Phone: (_____) _____

Email Address: (please print legibly) _____

Are you a U.S. Citizen? ___ Yes ___ No

Do you have a High School Diploma or GED ___ Yes ___ No

Gender: ___ Male ___ Female Date of birth: (mm) _____ / (dd) _____ / (yyyy) _____

Marital Status: ___ Single ___ Married ___ Engaged ___ Divorced ___ Widowed/Widower

If married, is your spouse in agreement with your attendance? ___ Yes ___ No

Where do you attend Church?

Name of Church: _____

Pastor's Name: _____ Phone#: _____

City: _____ State: _____ Zip: _____

Are you a member? ___ Yes ___ No Are you a consistent tither? ___ Yes ___ No

If children are residing with you and they are under school age, what are your plans for their care while you attend SOM? _____

SECTION A - LIFESTYLE

1. Are you living in any way that does not exemplify a life of holiness & Purity, or could bring shame or embarrassment to yourself or the ministry? ___Yes ___No
2. Are you an active member or have you made any pledges or oaths to any Organization, groups or persons, such as Masons, Easter Star, Fraternities/Sororities, astrology, witchcraft or Satan worship, which would be inconsistent with the Bible and your commitment to Christ? ___Yes ___No
3. Have you ever been involved with homosexuality/lesbianism? ___Yes ___No
4. Have you ever been fined for a criminal charge? ___Yes ___No
5. Have you ever been imprisoned? ___Yes ___No
6. Have you ever been accused, questioned, or investigated for child abuse, neglect, molestation? ___Yes ___No
7. Have you ever been accused, questioned, or investigated for spousal abuse? ___Yes ___No

If you checked “yes” to questions 4 through 7, please give a detailed explanation including dates where applicable on the “Notes” pages.

We feel that in order for a person to assume a leadership role in the Christian ministry, the highest standards of personal conduct are expected. This constitutes abstinence from the above activities both While Attending SOM and After Graduation. **Understanding our position on this matter, please indicated below your decision concerning our policy.**

Name: _____

Date: _____

I will abide by this policy I cannot abide by this policy

I understand that if SOM is notified that I have violated the above stated policy, it will be grounds for immediate dismissal. If any changes occur after you sign this application, you must inform our office with details and explanation in writing.

SECTION B - CORE BELIEFS

What We Believe: Living Word School of Ministry accepts the Holy Scriptures as the revealed will of God, the all-sufficient rule for faith and practice, and for the purpose of maintaining general unity, adopts the following statement of fundamental truths.

We believe the Bible to be the inspired and only infallible, authoritative Word of God.

We believe that there is one God; eternally existent in three persons: God the Father, God the Son, and God the Holy Spirit.

We believe in the deity of our Lord Jesus Christ, His virgin birth, His bodily Resurrection, His ascension to the right hand of the Father, and in the blessed Hope of His personal, visible, future return to this earth to receive to Himself His blood-bought church that it may be with Him forever.

We believe that the only means of being cleansed from sin is through Repentance and faith in the precious Blood of Christ.

We believe in the redemptive work of Christ on the cross and that it provides Healing of the human body in answer to believing prayer.

We believe that the regeneration by the Holy Spirit is absolutely essential for personal salvation.

We believe that, according to Acts 2:4, the baptism with the Holy Spirit, with evidence of speaking in other tongues is given to Believers who ask for it.

We believe in the sanctifying power of the Holy Spirit by whose indwelling, Christians are enabled to live holy lives.

We believe in the resurrection of the saved and the lost, the one to everlasting life and the other to everlasting damnation.

We believe in water baptism by immersion in the Jesus' name and the observance of the Lord's Supper.

Please acknowledge that you have read and agree or disagree with our Core Beliefs.

_____ I Agree

_____ I Disagree

Name: _____ Date: _____

Are you involved in ministry now? Yes No If so: Full-time Part-time

Where and in what capacity? _____

SECTION C- EDUCATIONAL HISTORY

List in reverse chronological order (most recent first) both secular and biblical education history. Please indicate whether you received a Certificate, Diploma, or Degree.

Check one:

<input type="checkbox"/> Certificate	<input type="checkbox"/> Diploma	<input type="checkbox"/> Degree	
Year	Name of School or Training Program	City	State
<input type="checkbox"/> Certificate	<input type="checkbox"/> Diploma	<input type="checkbox"/> Degree	
Year	Name of School or Training Program	City	State

Why do you want to attend the School of Ministry?

SECTION D- EMPLOYMENT HISTORY

List in reverse chronological order (current/most recent employer first)

Position 1.	Name of Employer	Time-Frame	City, State
Position 2	Name of Employer	Time-Frame	City, State

SECTION E – FINANCIAL HISTORY

The administrators of the School of Ministry are fully aware that God is able to supply all the needs of our student body. We are also aware that a person’s ability and willingness to fulfill his financial responsibilities are very significant to successful involvement in Christian service. Many Christians with great potential have faltered and brought much reproach to the Kingdom of God by the improper handling of their finances. Thus we desire that you....

**Please identify how you plan to pay expenses (All current facts about financial obligations)
Please be specific with the amounts you have on hand to cover your tuition and fees:**

SECTION F- HEALTH CONDITION & HISTORY

Note: The School of Ministry has service outreach and recommended missions trips, therefore medical history is needed:

My general health is: **Excellent** **Good** **Fair** **Poor**

Have you ever been a patient (committed or voluntary) in a mental hospital? ____Yes ____No
If yes detail and explain on the “Notes” pages.

Do you have any disabilities that would require special facilities? If so, what

Do you have any known drug allergies or serious medical condition? If so, list:

SECTION G – EMERGENCY CONTACT

Nearest relative (other than a spouse) to be notified in case of emergency. The person listed must have a phone number.

Name: _____ Relationship _____

Address: _____ City, State, Zip _____

Home Phone: _____ Cell Phone: _____

SECTION H – CLASS SCHEDULE

Class schedule will run on Saturdays:

Classes meet once a week on Saturdays from 8:30 a.m. – 4:00 p.m. for the duration of the program. Students will also be required to serve once a week in specified service areas throughout the 9 month program.

Briefly describe how you believe the School of Ministry will benefit you in preparation for ministry: _____

SECTION I – STATEMENT OF TRUTH & COMMITMENT

I certify that I have completed this application and all the information in this application is true, to the best of my knowledge. I commit to a lifestyle which is consistent with the principles of God's Word. I will submit to the operating policies of the School of Ministry and the ministry of Living Word Christian Center. I will seek to be a good steward of the ministry gift which the Lord has placed within me by offering myself as a faithful servant to Him. I will respect my fellow students in ministry by the use of edifying words, the demonstration of the fruit of the Spirit, and I will diligently seek to glorify the Father in word and deed.

Applicant Signature: _____ Date: _____

Living Word School of Ministry – Technology Survey

The School of Ministry incorporates the use of computer technology into the curriculum. In an attempt to better serve our students technical needs, we have put together this questionnaire. Please answer the following questions **(all assignments must be typed)**:

Yes No

Do you have access to a computer?

Do you have an email address?

Are you familiar with Microsoft Word?

Do you have internet access?

Review the following before submitting your application:

1. Be sure to complete the **Technology Survey**
2. Be sure to complete the **Applicant Essay**
3. Be sure to review **Tuition and Fees**
4. Be sure to sign the **Installment Payment Plan** (if you desire to make payments)
5. Be sure to address in detail any comments from previous questions on the “Notes” section on pages

Note: Be sure to review your application before mailing. All questions MUST be answered.

**LIVING WORD SCHOOL OF MINISTRY
FINANCIAL INFORMATION:**

Tuition and Fees:

Fees	Total
Non-Refundable Application Fee	\$25.00
Tuition (does not include Missions Trip)	\$2,300.00
Graduation Fee	\$100.00
Total	\$2,425.00

Payment Terms:

1. The Non-Refundable Application Fee must be submitted with your Application for Admission no later than **June 30 each year**.
2. Tuition is payable in full before the first day of class or according to the terms outlined in the Installment Payment Plan.
3. If you elect to participate in the Installment Payment Plan, a signed Installment Payment Agreement must be submitted.
4. Your account will be considered delinquent and admission to the classroom may not be permitted if payments are not received by the due dates indicated.
5. A **\$25.00** processing fee will be assessed on all returned checks.

Living Word School of Ministry Installment Payment Agreement

I, _____, have read and understand the guidelines and instructions in the Living Word School of Ministry Installment Payment Plan. I concur with the statements and accept the payment schedule discussed therein.

I agree to pay all tuition and fees as outlined below:

Installment Payment Plan:

Fees	Due Date	Amount
Application Fee	At time of registration	\$25.00
Tuition Payment #1	September – <i>Orientation</i> (Second Saturday in September)	\$500.00
Tuition Payment #2	October	\$225.00
Tuition Payment #3	November	\$225.00
Tuition Payment #4	December	\$225.00
Tuition Payment #5	January	\$225.00
Tuition Payment #6	February	\$225.00
Tuition Payment #7	March	\$225.00
Tuition Payment #8	April	\$225.00
Tuition Payment #9	May	\$225.00
Graduation Fee	May	\$100.00
Total Cost		\$2,425.00

I understand that I am not eligible to receive a diploma of completion or participate in any ministry activities until I have met all of the financial requirements of the School of Ministry.

Student Signature _____

Date _____

SOM Director _____

Date _____

